

Resource Management

Using Microsoft Project Online

Overview

Resource management is one of the permanent pain points across PMOs. Matching the demand for resources proactively and reactively with their availability and their BAU work is an ongoing endeavour. This course focuses on how Microsoft Project Online helps PMO Managers and PMs track and optimise resource utilisation and notify them when more resources are expected to be needed.

Duration

4 Hours

Outline

- Understand the different types of enterprise resources in Project Online and when to use each
- Ability to decide on how to represent BAU work in resource utilisation
- Identify the best way to assign resources to projects and tasks
- Ability to check resource availability across the enterprise
- Ability to estimate, request and approve resource allocation
- Ability to resolve resource over-allocation

Who is this for

- PMO Managers and PMO Leads
- PMO Supporting Staff
- Project, Program and Portfolio Managers
- Resource Managers
- Project Management Consultants and PMO Analysts

What's Included

Participant Guide

Development Units

4 PDU (PMI)
8 CPD (AIPM)